

IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

ADULTS

Close and lock the door
Account for students and adults
Do business as usual



SECURE! Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults

Hazard

Safety Strategy

Dust Storms

Seek shelter. Cover nose and mouth until inside. Remain indoors away from doors and windows.

Hail

Seek shelter. Protect face and head until inside. Remain indoors away from doors and windows.

Lightning

Seek shelter. Remain indoors away from water and electrical equipment.

Tornado

Seek shelter. Remain indoors away from windows and glass objects. Avoid the center of exterior walls.

Monsoons/Microbursts

Seek shelter. Remain indoors away from doors and windows.

Train Derailment/Hazmat

Maintain distance from incident. Seek shelter.

Wild Animals/Bee Swarms

Maintain distance. Seek shelter.